

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**APRIL 19, 2011 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
CONSULTANT SELECTION — INFORMATION TECHNOLOGY STRATEGIC PLAN	◆ RESOLUTION ORDINANCE RECEIVE/FILE	SHEILA LINDBERG FINANCE DIRECTOR

**SYNOPSIS**

A resolution has been prepared authorizing the selection of a consultant and the negotiation of a contract for the preparation of an Information Technology Strategic Plan in an amount not to exceed \$49,755.00.

**FISCAL IMPACT**

The FY10/11 Capital Improvement Program contains funding of \$50,000 for this expenditure.

**RECOMMENDATION**

Approval.

**BACKGROUND**

On December 21, 2010, the City Council approved Resolution No. 10-154 authorizing the advertisement of requests for proposals for an Information Technology Strategic Plan. The advertisement was published and mailed to various consulting firms on January 4<sup>th</sup> and proposals were due by February 4<sup>th</sup>. The City received six proposals ranging in price from \$35,000-\$58,154. Of those, three firms were selected as a short list and were interviewed by the Information Technology (IT) Committee in March.

The committee has recommended the selection of the firm Berry, Dunn, McNeil & Parker (BDMP) from Portland, Maine based on their experience with similar projects — over 25 projects were identified in their proposal which had relevant components, and five of those projects were explained in further detail during the interview. BDMP is an independent consulting and certified public accounting firm. The consultants that the City would be working with are part of BDMP's Government Consulting Group which focuses on serving the needs of municipal, county and state government agencies. Strategic-technology planning is a core service of the Government Consulting Group.

A draft contract from BDMP is being reviewed by the City Attorney. Those revisions as well as adjustments to the schedule are under discussion with the consulting firm. The attached resolution authorizes the selection of BDMP as the consulting firm and authorizes the City Administrator to negotiate a contract in an amount not to exceed \$49,755.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE SELECTION OF AND NEGOTIATION OF A CONTRACT WITH BERRY, DUNN, MCNEIL & PARKER (BDMP) PORTLAND, MAINE, FOR THE PREPARATION OF AN INFORMATION TECHNOLOGY STRATEGIC PLAN IN AN AMOUNT NOT TO EXCEED \$49,755.00.

WHEREAS, the City Council of the City of La Vista has determined that the preparation of an Information Technology Strategic Plan is necessary; and

WHEREAS, the FY 2010/11 Capital Improvement Program contains funding for this project; and

WHEREAS, proposals were received on February 4, 2011; and

WHEREAS, the IT committee has reviewed the proposals and conducted interviews and recommends the selection of the firm Berry, Dunn, McNeil, & Parker (BDMP), Portland, Maine, as the most qualified bidder; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secure council approval prior to authorizing any purchases over \$5,000.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of La Vista, Nebraska, authorizing the selection of and the negotiation of a contract with Berry, Dunn, McNeil, & Park in a form satisfactory to the City Administrator and City Attorney, for the preparation of an Information Technology Strategic Plan in an amount not to exceed \$49,755.00, and that the Mayor is hereby authorized to execute said contract and the City Clerk is further directed to attest to the same.

PASSED AND APPROVED THIS 19TH DAY OF APRIL 2011.

CITY OF LA VISTA

ATTEST:

Douglas Kindig, Mayor

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Pamela A. Buethe, CMC  
City Clerk